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U. S. DEPARTMENT OF AGRICULTURE

August 9, 1943

FINANCE AND ACCOUNTS DIVISION MEMORANDUM NO. A-25

To: Branch and Division Chiefs  
Regional Directors  
Officers in Charge of State Offices and Field Stations

From: H. O. Hart, Acting Chief, Finance and Accounts Division

Subject: Appropriation Symbols - Discontinuation of Project Symbols

All persons who initiate the encumbrance of funds or who administratively approve disbursement vouchers are hereby notified that the use of project symbols as prescribed by the Agricultural Marketing Service and continued in use during the 1943 Fiscal Year are to be discontinued at once.

In lieu thereof all accounting documents should reflect the appropriation and limitation symbol and, in addition, the Region, Branch or Division, and the field office applicable. Strict adherence to this procedure is essential in order that the Finance and Accounts Division at Washington, D. C., and the Regional Fiscal Divisions may properly record transactions.

*H. O. Hart*

F-863

